Learning Services Placement Guide for Nursing and Health Students

If you are studying on a nursing or health related course at University of Suffolk you may be away on placement for several weeks or months at a time. However, you will still need to access and use library resources in order to support your assignments and research.

This guide shows how University of Suffolk Library can continue to support you while you are off-campus and how you can get additional support from your placement library.

**Things to check before you go…**

- **Renew your Library books** - remember to return any items you have finished with.
- **Clear outstanding fines** - if you owe £10.00 or over you will be unable to renew your books online.

**Borrowing from University of Suffolk Library when you are on placement**

- If you already have any university items on loan you can renew these online (unless someone else has requested the item) [http://uos.cirqahosting.com/](http://uos.cirqahosting.com/)
- If a book has been requested you will need to return it to the university. If you cannot return books in person you should post them back to university or ask someone else to return them. Books must be returned directly to the university rather than to a hospital library.
- **TIP!** Use e-books, when available, to avoid the worry of returns and overdue charges. Many key texts are now available electronically and can be accessed off-campus.

**Using your hospital library**

You can register to join your hospital library while on placement. You will be able to:

- Borrow books and browse journals (*note: reference only at Cambridge Medical Library*)
- Request items via the inter-library loans service (with the exception of Colchester Hospital Library). *Note: there may be a charge and the service may only be available if you are on extended placement.* Students on placement at Ipswich should use the service at the University of Suffolk.
- Print and photocopy – check for local arrangements (e.g. you may need to provide your own A4 paper, buy a photocopying card etc.)
- Use study space.
- Use computers (from which you can access MySuffolk and university databases) *Note: you may have to register to do this.*
- Access support with literature searching. *Note: do not expect a literature search service.*

**For more information about your hospital library see the links below:**

- Cambridge Medical Library [http://library.medschl.cam.ac.uk/](http://library.medschl.cam.ac.uk/)
- Colchester Hospital [http://www.colchesterhospital.nhs.uk/library.shtml](http://www.colchesterhospital.nhs.uk/library.shtml)
- Frank Curtis Library (NSFT) [https://www.nsftlibrary.nhs.uk/](https://www.nsftlibrary.nhs.uk/)
- Ipswich Hospital [http://www.ipswichhospital.nhs.uk/library](http://www.ipswichhospital.nhs.uk/library)
- Peterborough City Hospital [http://www.eel.nhs.uk/laxton](http://www.eel.nhs.uk/laxton)
- Queen Elizabeth Hospital [http://www.eel.nhs.uk/gehkl](http://www.eel.nhs.uk/gehkl)
- West Suffolk Hospital [http://www.wsh.nhs.uk/ServicesAtoZ/CorporateServices/Education](http://www.wsh.nhs.uk/ServicesAtoZ/CorporateServices/Education)
Researhing for your essay or assignment

- Level 4 – use Summon to search across all university collections including books in the library, e-books and journal articles in all UoS collections.
- Level 5 and 6 - you should focus on using specialist collections e.g. Cinahl in order to search in the more advanced way required by NT$ and dissertation modules.

University of Suffolk databases

- Access databases via the A-Z of eResources http://libguides.uos.ac.uk/az.php
- You do not need an Athens login to access university databases and e-books.
- The following are the key databases for nursing and health:
  - CINAHL
  - British Nursing Database
  - Psychology Database
  - Medline

NICE Healthcare Databases https://hdas.nice.org.uk/

- NICE provides useful additional resources for students on placement or students already working in the NHS. The collection consists of a number of healthcare databases (including Cinahl and Medline) which continues to be available to you while you are in practice.
- To access NICE databases and journals you require an NICE OpenAthens account which you can register for here https://openathens.nice.org.uk/
- Librarians at your hospital will be able to help you access and use these resources.

TIP! Although there is overlap between the university and the NICE collections, the latter offer access to useful alternative resources including Amed and Embase and remains accessible as long as you are in practice when you leave the university.

Getting help

There is a workshop programme running throughout the year and you can also book 1-2-1 tutorial support as follows:

- Literature searching and referencing
  - Academic Liaison Librarian  Katharine Holmes  k.holmes@uos.ac.uk
- Academic writing, assignment structure and general study skills
  - Academic Skills Advisors  Elle Wills e.wills@uos.ac.uk
  - John Arnett j.arnett@uos.ac.uk

For help with NICE Open Athens logins, HDAS healthcare databases and other NHS resources, contact your hospital library.

For more information about local library resources check the East of England Health Libraries (EEL) website at http://www.eel.nhs.uk